

Wei Hwa Chinese School Registration Form

WEBSITE: WWW.WEIHWA.ORG

Register by mail: PO Box 11372, Burke, VA 22009

New family Contact Information Update

SCHOOL YEAR: 2024-25

PART I. PARENT/GUARDIAN INFORMATION (For new OR contact information update family only)

	Relationship	Chinese Name	English Name	Cell phone	Email Address, not a QQ Account	occupation
Primary Guardian						
Secondary Guardian						

MAILING ADDRESS (Street, City, State, Zip Code)

PART II. OTHER INFORMATION

Where did you learn about our school? Newspaper AD Wei Hwa Web Site Social website/media
 Relative/Friends/Neighbors Previous Student

NEW STUDENT REFERRAL BY

NAME (student or parent)	PHONE	EMAIL

Notice:

1. Wei-Hwa Chinese School admits students of any race, color, and national or ethnic origin.
2. SY 24-25 language classes are 9/8/24-5/18/25. Activity and Tai Chi classes are 9/22/24-5/04/25.
3. The registration fee per student is \$30 per year and applies to all students who register for SY 24-25.
4. The registration fee of \$30 is non-refundable. The school does not offer a refund after 9/22/2024. For dropping a course/class, please fill out the "Refund Form". A \$35 late fee will be charged if you pay tuition after 9/22/24. A \$25 service fee will be charged for any returned checks.
5. For changing a course/class, please fill out the "Class Exchange Form" and submit it to the school office.
6. If students stop attending Chinese school more than 3 years within the 12-year curriculum or within a single school year they are absent a number of weeks totaling more than one-third of the school year weeks, Wei Hwa Chinese school will only give a Certificate of Completion at the Graduation Ceremony, not a Graduation Certificate. This regulation applies to all students who attend graduation class.
7. Families with a tuition voucher: please present your voucher at the time of registration.
8. Households with members currently enrolled in Wei Hwa will receive \$10 for every newly registered student the household referred to Wei Hwa. Thank you for your recommendation and support.

Wei Hwa Chinese School Student Code of Conduct

Objective:" Wei Hwa Chinese School Student Code of Conduct" has been adopted to maintain a respectful atmosphere and a quality learning environment.

- Rules**
1. Teachers and faculty have full support from the School Administration to keep the classroom and students on orderly manner.
 2. The School Administration will contact the parent(s)/guardian(s) for any student's misconduct or violation of Student Code of Conduct. A remake will be placed in student's record book.
 3. School will continuously monitor and evaluate the student behavior for a semester before removing the original remark.
 4. For any repeated misconduct or violation, the Board of Directors will be summoned to discuss with the parent(s) or guardian(s) and come up with an alternative solution.

The student and I have read, discussed, and agreed to follow all requirements of the "Student Code of Conduct".

Upon registration, We/I understand and agree that the Wei Hwa Chinese School assumes no liability for any property damage or personal injury suffered by the student(s), parent(s), or guardian(s), while attending class or any related activities of the school, with regard to the aforementioned property damage or personal injury.

Signature of Parent/Guardian _____ Date _____

